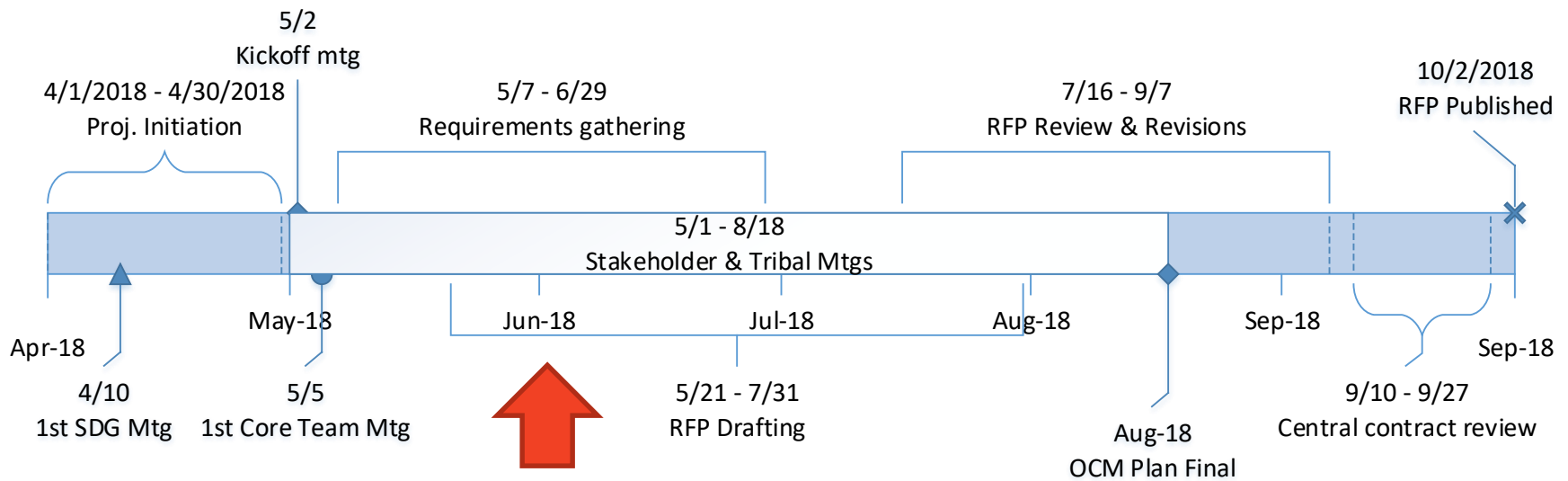


# Strategic Development Group

June 12, 2018

# CDE Project Update

# Project Startup and Procurement Prep Schedule



# Recent PM Tasks

- 12 of 19 Requirements gathering sessions held
- Sample contract development started with attorney
- RFP contextual sections in development
- BA position posted
- 3 recent discussions with potential bidders

# Upcoming Tasks

- SLA development group
- First revisions to sample contract
- Data needs discussion
- Requirements gathering meetings complete by 7/6
- Requirements review and revisions
- Complete contextual sections of RFP

# Foundational Principles Review

# Communication Tool Box

## Consumer Directed Employer Project Talking Points #1 – Stay Informed

### What is happening?

DSHS is working with consumers and stakeholders to develop and implement the Consumer Directed Employer (CDE) to manage the Individual Providers (IP) who care for clients receiving services from Aging and Long-Term Support Administration and Developmental Disabilities Administration. Rather than be contracted with DSHS, IPs will be employed by the CDE.

### Why is this happening?

Managing nearly 40,000 IPs has become increasingly complex and takes time away from case management. The 2018 State Legislature required DSHS to centralize the IP workforce under the CDE. This change will relieve DSHS and Area Agency on Aging case management staff from IP administrative functions. The CDE will function as the IP's legal employer and will manage hiring, payroll, tax reporting, overtime requirements, and IP credentialing. Clients will continue to select, schedule, manage and dismiss their IPs.

### When will it happen?

The CDE will be in place as early as July 2020. We do not have a specific date yet, but we will announce the date when possible.

### How are my opinions represented?

We aim to have an open, inclusive process. We have a [Strategic Development Group](#) (SDG) that includes people currently receiving in-home care, individual providers, stakeholders, and the public. We are consulting with tribal governments throughout this course of this project. We encourage you to talk with the SDG member you feel represents you in this process. If you do not know who your SDG representative is, please contact us.



## Consumer Directed Employer Project Talking Points #2 – EVV and the CDE

### What is Electronic Visit Verification?

Electronic Visit Verification (EVV) is a federal requirement from the 21st Century Cures Act passed by Congress in 2016. For any Medicaid-funded personal care services, it requires electronic capture of the following information:

Type of service performed

Who received the service

Date of service

Location of service delivery

Who provided the service

When the service begins and ends

Providers who serve clients receiving in-home personal care services from Aging and Long-Term Support Administration and Developmental Disabilities Administration will be required to use EVV.

### When will EVV begin?

EVV will be required for IPs when the CDE starts managing IPs, as early as July 2020. Home Care Agencies will begin using EVV as early as January 2019. DSHS will announce specific dates in the future.

### Will Live-in Caregivers and Individual Providers Use EVV?

Yes. The federal regulation does not exclude live-in providers from having to use EVV. DSHS will work with live-in caregivers and advocates to determine how to capture the service begin and end times.

# Licensure/Certification

# Assignment

The department shall convene a stakeholder group to make recommendations to the legislature on the establishment of a separate licensure or certification category for a consumer directed employer. The stakeholder group shall make their recommendations by October 1, 2018.

# Background

During the 2018 legislative session, DOH determined that the CDE does not need to be licensed as an in-home services agency.

# Licensure, Certification or Contract Requirements

- Protect Washington citizens
- Establish standards to ensure safe and competent care
- Used to monitor performance
- When necessary may be used to sanction providers

## Possible Elements to Address

- Recordkeeping
- Services
- Staff policies
- Complaints
- Bill of rights
- Billing statements

# Next Steps on Recommendation

- Develop and Evaluate Pros and Cons of Licensure, certification or Contract requirements
- Formulate recommendation to the legislature
- Review and finalize draft recommendation language

# Resources for Recommendation

[Chapter 70.127 RCW-IN-HOME SERVICES AGENCIES](#)

[Chapter 246-335 WAC IN-HOME SERVICES AGENCIES](#)



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